



**COMMISSION FOR CONTINUING EDUCATION PROVIDER RECOGNITION
AMERICAN DENTAL ASSOCIATION
Special Meeting, Virtual
December 6, 2021**

Call to Order: Dr. John D. Ball, chair, called a special meeting of the Commission for Continuing Education Provider Recognition (CCEPR) to order on Monday, December 6, 2021, at 6:03 p.m. CST.

Roll Call

Commissioners present: Dr. Carlos D. Bertot; Dr. Edwin A. Del Valle Sepulveda; Dr. Carlotta A. Evans; Dr. David M. Kim; Dr. Kecia S. Leary; Dr. Daniel J. Meara; Dr. Marc G. Nuger; Dr. Kumar J. Patel; Dr. Seena Patel; Dr. Raquel Rozdolski; Dr. Mitra Sadrameli; Dr. Renato M. Silva; Ms. Carol Trecek; Dr. Jasbir D. Upadhyaya; and Dr. Susan K. Zelazo-Smith.

Ms. Karen Burgess and Dr. Edwin Del Valle Sepulveda were unable to attend.

In addition, Dr. Gary Oyster, Sixteenth District Trustee, Board of Trustees liaison, attended the meeting.

Commission staff present: Ms. Mary Borysewicz, director; Ms. Kelli Cousins, coordinator.

ADA staff present: Dr. Anthony J. Ziebert, senior vice president, Education/Professional Affairs; Ms. Paula Tironi, senior associate general counsel.

Adoption of Agenda and Disclosure of Relationships: The Commission approved the agenda and authorized the chair to alter the order of agenda items as necessary to expedite business.

Dr. Ball directed the Commission's attention to the ADA Conflict of Interest Policy and reminded commissioners of their obligation to make disclosures of affiliations as appropriate. No disclosures of relevant relationships were made.

Fiduciary Duty and Other Legal Topics: Ms. Tironi gave a short presentation regarding topics such as volunteers' fiduciary duty and conflicts of interest.

Amendments to CCEPR Rules and Policies and Procedures: In October 2021, the ADA House of Delegates adopted Resolution 31H-2021. The resolution, submitted by the Commission, amended the *Governance and Organizational Manual of the American Dental Association* regarding the composition of the Commission, removing the requirement that a member of the Commission be appointed by the American Association of Dental Boards. The amendment was made in order to mitigate any real or perceived conflicts of interest that may arise from the appointment of a CCEPR member by an organization with a competing business interest.

The Commission considered proposed revisions to the CCEPR *Rules* conforming with amendments to the *Governance Manual*. To help ensure that the Commission continues to receive input from individuals with insights and experience in the regulatory community, the Commission also considered a provision for the appointment to CCEPR, to be made by the Commission, of a member of a state board of dentistry or jurisdictional licensing agency.

Action. The Commission amended the *Rules of the Commission for Continuing Education Provider Recognition* to conform with amendments to the ADA *Governance and Organizational Manual* pursuant to 31H-2021, and to include a provision for the Commission to appoint a member of a state board of dentistry or jurisdictional licensing agency to serve on CCEPR, as shown in Appendix 1 (additions underlined; deletions ~~stricken through~~).

The Commission also considered proposed amendments to the CCEPR *Policies and Procedures* establishing criteria and procedures for the appointment by the Commission of a member of a state licensing board or jurisdictional licensing agency,

Action: The Commission amended the CCEPR *Policies and Procedures* to include criteria and procedures for the appointment to the Commission of a member who is a member of a state dental board or jurisdictional dental agency as shown in Appendix 2 (additions underlined; deletions ~~stricken through~~).

ADA CERP Recognition Actions: The Commission considered recommendations from Commissioners assigned to review Pre-application Eligibility Surveys from three international providers. The Commission also received information about a provider that had failed to submit its 2021 annual report and pay its annual fee.

Based on the information presented, the Commission determined that the three international providers are eligible to apply for ADA CERP recognition. The Commission also withdrew recognition from one ADA CERP provider for failure to meet program requirements. The recognition actions are detailed in a confidential section of this report.

CERP Eligibility Committee Report: The Commission considered recommendations from the CERP Eligibility Committee regarding the eligibility of four providers to continue to participate in ADA CERP when the revised Eligibility Criteria take effect on July 1, 2023. Dr. Silva explained the process by which the Committee reviewed providers' responses to the CERP Commercial Interest Questionnaire, and any additional information requested, in order to determine whether the providers were commercial interests, as defined by ADA CERP. Based on the information presented, the Commission determined that three providers are not commercial interests, and are therefore eligible for continued recognition after June 30, 2023, provided they continue to meet program requirements. The Commission also determined that one provider is a commercial interest, and will therefore no longer be eligible to participate in ADA CERP when the revised Eligibility Criteria take effect.

The Commission also considered the Committee's recommendations regarding the eligibility of two providers who submitted requests for a CERP Business Structure Review. Based on the information presented, the Commission determined that these providers are not commercial interests, as defined by ADA CERP, and will remain eligible to participate in ADA CERP after June 30, 2023 provided they continue to meet program requirements.

The Commission's actions regarding these providers' eligibility are detailed in a confidential section of this report.

Adjournment: 6:45 p.m., Monday, December 6, 2021.