



COMMISSION FOR  
CONTINUING EDUCATION  
PROVIDER RECOGNITION

**COMMISSION FOR CONTINUING EDUCATION PROVIDER RECOGNITION  
AMERICAN DENTAL ASSOCIATION  
Special Meeting, Virtual  
July 10, 2023**

**Call to Order:** Dr. Daniel J. Meara, chair, called a special meeting of the Commission for Continuing Education Provider Recognition (CCEPR) to order on Monday, July 10, 2023, at 6:04 p.m. CST.

**Roll Call**

**Commissioners present:** Dr. Carlos A. Bertot; Dr. Edwin A. del Valle Sepúlveda; Dr. Carlotta A. Evans; Dr. Kecia S. Leary; Dr. Marc G. Nuger; Dr. Kumar J. Patel; Dr. Cynthia S. Petrie, Dr. Roberta Pileggi; Dr. Arif Salman; Dr. Bruce Seidberg; and Ms. Carol Trecek.

**Unable to attend:** Dr. Anthony R. Mecham, Dr. Seena Patel, Dr. Raquel M. Rozdolski, Dr. Jasbir D. Upadhyaya, and Dr. Susan K. Zelazo-Smith were unable to attend.

In addition, Dr. John Hisel, Eleventh District Trustee, Board of Trustees liaison, attended a portion of the meeting.

**Commission staff present:** Ms. Mary Borysewicz, director; Ms. Kelli Cousins, manager; Mr. Christopher Smith, coordinator.

**ADA staff present:** Ms. Paula Tironi, senior associate general counsel.

**Adoption of Agenda and Disclosure of Relationships:** The Commission approved the agenda and authorized the chair to alter the order of agenda items as necessary to expedite business.

Dr. Meara directed the Commission's attention to the ADA Conflict of Interest Policy and reminded commissioners of their obligation to make disclosures of affiliations as appropriate. No disclosures were made during the meeting.

**Fiduciary Duty and Other Legal Topics:** Ms. Tironi gave a short presentation regarding topics such as volunteers' fiduciary duty and conflicts of interest.

**Finance Committee Report:** Dr. Meara and Dr. Kumar Patel presented the Finance Committee's report, including a report of the Commission's 2023 finances through May, noting that the Commission's revenues and expenses for 2023 are projected to meet budgeted amounts. The Commission also reviewed a CCEPR budget for 2024 proposed by the Committee. The budget includes expenses for three full time employees (FTE) to support the Commission, and one in-person meeting of the Commission. The budget also takes into consideration a reduction in the number of ADA CERP recognized providers in 2023-2024 as commercial interests' participation in the program has been discontinued.

To help offset the increased expense of three FTEs, and the anticipated drop in the number of CERP recognized providers paying fees in 2024, the proposed 2024 budget assumes a 3-4% increase to CERP provider fees in 2024 over 2023 levels.

**Action:** The Commission approves the 2024 CERP provider fees shown in Appendix 1, a confidential section of this report,

And further,

The Commission approves sending the preliminary 2024 budget shown in Appendix 1 to the ADA's Budget and Finance Committee for incorporation into the ADA's 2024 budget, subject to any revisions the Chair of the Commission may make as requested by the ADA Budget & Finance Committee during the ADA budget process.

**Letter from AGD PACE Council:** The Commission received an informational letter from Dr. Ronald D. Giordan, chair of the Academy of General Dentistry's PACE Council describing changes that the Council has made to the AGD PACE Guidelines regarding requirements for CE providers that offer online self-study courses.

**CERP Eligibility Committee Report:** Ms. Trecek reported on the status of a CERP Business Structure Review requested by a CERP recognized provider. The Commission's discussion and action are reported in a confidential section of these minutes.

**CERP Recognition Action:** The Commission considered a Pre-application (PPIP) eligibility survey from an international provider. The Commission's action is reported in a confidential section of these minutes.

**Adjournment:** 7:09 pm, Monday, July 10, 2023