



## BOARD OF COMMISSIONERS STATE DENTAL BOARD/JURISDICTIONAL LICENSING AGENCY MEMBER NOMINATION CRITERIA

### CCEPR MISSION

CCEPR serves the public, the dental profession, and other healthcare providers by developing and implementing standards that promote excellence in continuing dental education to support professional competence and continuous improvement of patient care.

CCEPR fulfills its mission by:

- Establishing standards and criteria for the recognition of continuing dental education providers
- Recognizing providers of continuing dental education through a voluntary, self-regulated, peer-review process
- Promoting quality improvement of continuing dental education standards and recognized providers.

### COMPOSITION OF THE COMMISSION

The composition of the Commission for Continuing Education Provider Recognition, as established by the *ADA Governance and Organizational Manual*, the [CCEPR Rules, Policies and Procedures](#) is as follows:

- Four (4) members who shall be appointed by the Board of Trustees of the American Dental Association from the names of active, life or retired members of this Association. None of the appointees shall be a faculty member of any dental education program working more than one day per week or a member of a state board of dental examiners or jurisdictional dental licensing agency. At least two (2) of members appointed shall be general dentists.
- One (1) member who is an active member of the American Dental Education Association and also, if eligible, an active, life or retired member of this Association shall be selected by the American Dental Education Association.
- One (1) dentist who is board certified in the respective discipline-specific area of practice and is selected by each of the following organizations: American Academy of Oral and Maxillofacial Pathology, American Academy of Oral and Maxillofacial Radiology, American Academy of Oral Medicine, American Academy of Orofacial Pain, American Academy of Pediatric Dentistry, American Academy of Periodontology, American Association of Endodontists, American Association of Oral and Maxillofacial Surgeons, American Association of Orthodontists, American Association of Public Health Dentistry, American College of Prosthodontists; and the American Society of Dentist Anesthesiologists.
- One (1) member who is also a member of a state dental board or jurisdictional dental licensing agency.
- One (1) member appointed by the American Society of Constituent Dental Executives.
- One (1) member of the public who is neither a dentist nor an allied dental personnel nor teaching in a dental or allied dental education institution and who is selected by the Commission, based on established and publicized criteria.

### STATE DENTAL BOARD/JURISDICTIONAL LICENSING AGENCY MEMBER

The member who is a member of a state dental board or jurisdictional licensing agency member may not (i) hold a leadership position for an entity that has a certification or accreditation program for continuing

dental education providers or courses, (ii) be involved in the administration of a certification or accreditation program for continuing dental education providers or courses, or (iii) work more than one day a week as a faculty member of any dental education program. The jurisdictional licensing agency member shall be appointed to one (1) four (4) year term.

## **CRITERIA FOR APPOINTMENT TO THE COMMISSION**

All appointees to the Commission must meet the following criteria:

- Ability to commit to one (1) four (4) year term;
- Willingness to commit to ten (10) to twenty (20) days per year to Commission activities, including but not limited to training, comprehensive review of print and electronic materials, and participation in and travel to Commission meetings;
- Ability to evaluate a continuing dental education program objectively in terms defined by recognition standards;
- Stated willingness to comply with all Commission policies and procedures;
- Ability to conduct business through electronic means (email, Commission web sites);
- If a dentist, must be an active, life or retired member in good standing of the American Dental Association

No member of the Commission may hold a leadership position for another entity that has a certification or accreditation program for continuing dental education providers or courses, or be involved in the administration of another certification or accreditation program for continuing dental education providers or courses.

## **TERM OF OFFICE**

The term of office of the members of the Commission shall be one four (4) year term.

Terms of Commissioners shall begin and end with adjournment of the closing session of the annual meeting of the House of Delegates of the American Dental Association in the appropriate year.

## **MEETINGS**

The Commission meets twice a year to conduct the official business of the Commission, and to finalize ADA CERP recognition actions. Meetings are scheduled in March or April and in September or October. Meetings are held over a day and a half, at the ADA Headquarters in Chicago or virtually. Commissioners are compensated for travel and hotel expenses for attending meetings in Chicago.

The Commission, and any of its appointed committees, may also meet via conference call between regularly scheduled meetings.

## **CONTACT**

For more information contact Mary Borysewicz, CCEPR director, at [borysewicz@ada.org](mailto:borysewicz@ada.org) or 312-440-2704.